



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Advisory No. 175, s. 2026

August 27, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

**CERTIFICATE COURSE IN GUIDANCE AND COUNSELING
BY ST. PAUL UNIVERSITY MANILA**

This advisory is issued to provide guidance to all public schools and personnel regarding engagements with the St. Paul University of Manila who will conduct guidance and counseling course.

In line with existing Department of Education policies, all concerned are hereby reminded of the following:

1. Participation in or accommodation of activities initiated by private organizations, including Far Eastern University shall not be interpreted as official endorsement by the Department.
2. Consistent with DepEd Order No. 40, s. 2012 (Child Protection Policy), any participation of learners must be Strictly voluntary; With written parental/guardian consent; and Free from coercion or undue influence.
3. Activities organized by external groups shall not disrupt regular classes or diminish instructional time in line with DepEd Order No. 9, s. 2005 (Time-on-Task Policy)
4. Further, in line with DepEd Order No. 009, s. 2026, otherwise known as the Guidelines on the Implementation of the Three-Term School Calendar in Basic Education, teachers shall not be interrupted during actual class hours to ensure the continuity of teaching and learning.
5. All field offices and schools are advised to exercise due diligence and ensure that any engagement with Far Eastern University, or similar organizations strictly complies with DepEd policies and prioritizes the best interest of learners.

For strict compliance.

AGC/CERTIFICATE COURSE IN GUIDANCE AND COUNSELING BY ST. PAUL UNIVERSITY MANILA/
S2-115110/08/27/2026

12 August 2026


AUG 20 2026
52-115110

MARITES A. IBANEZ

Schools Division Superintendent

Schools Division of Batangas

Department of Education

E-Mail Address: deped.batangas@deped.gov.ph

SUBJECT: REQUEST FOR THE ISSUANCE OF AN ADVISORY AND INVITATION TO THE CERTIFICATE COURSE IN GUIDANCE AND COUNSELING BY ST. PAUL UNIVERSITY MANILA

Dear SDS IBANEZ:

This communication is respectfully transmitted to request the issuance of an official Advisory for the widespread dissemination and invitation of interested parties, teaching personnel, and related entities to the Certificate Course in Guidance and Counseling offered by St. Paul University Manila.

The aforementioned academic offering is an 18-unit program specifically structured to capacitate educational professionals in responsive school-based guidance and mental health programs. Eligibility for admission requires prospective applicants to hold any Bachelor's degree from a CHED-recognized Philippine higher education institution. To accommodate the operational schedules of working professionals, the coursework will be delivered via an online modality, utilizing both synchronous and asynchronous sessions during weekends. The academic calendar for this course is slated to commence on September 5, 2026, and will conclude in December 2026.

The comprehensive curriculum is distributed across essential disciplines, comprising the following modules:

- Foundations of Guidance and Counseling
- Counseling Theories, Tools and Techniques
- Psychological Assessment
- Organization and Administration of Guidance Services
- Group Process and Program Development
- Career Development and Counseling

Completion of this institutional program strictly aligns with the competency requirements for the School Counselor Associate position, as stipulated under CSC Resolution No. 2600920. Furthermore, it serves as a definitive pathway for educators pursuing further administrative studies or official licensure in the field of Guidance and Counseling.

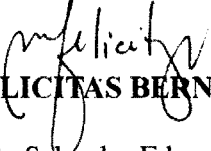
In view of the imperative to strengthen student support systems and psychological interventions across the basic education sector, we formally request the issuance of an agency advisory to cascade this program to the field offices.

For technical details, documentary requirements, and structured payment schedules, interested individuals are directed to coordinate directly with St. Paul University Manila through the following official channels:

- **Admissions Portal:** <https://college.spumanila.edu.ph/>
- **Email:** admissions@spumanila.edu.ph
- **Contact Number:** (0917) 182 2910

For your favorable consideration and immediate action.

Very truly yours,


SR. FELICITAS BERNARDO, SPC

Dean

Graduate School – Education and Liberal Arts

St. Paul University Manila